

**BLABY DISTRICT COUNCIL
Forward Plan
FOR THE PERIOD: June to September 2026**

What is the Plan?

It is a list of the Key Decisions to be taken by the Cabinet Executive during the period referred to above. The Council has a statutory duty to prepare this document, in accordance with the Local Government Act 2000 (as amended). The Plan is published 28 clear days before a meeting of Cabinet Executive is to be held. The Plan is available to view at the Council's main offices in Narborough, or on the Council's website, www.blaby.gov.uk.

What is a Key Decision?

Definition of a key decision as detailed in Part 2 Article 11 of the Council's Constitution:

- (i) Is, in value, worth more than £50,000 of the annual revenue budget for the service or function or of the capital allocation to the scheme concerned, or
- (ii) Has a significant impact because it either:
 - Affects individuals or organisations outside the District;
 - Affects individuals or organisations in more than one Ward; or
 - Will have a long term (more than 5 year) or permanent effect on the Council or District
- (iii) Involves significant changes to the policy and budget framework (involves the adoption or amendment of a policy or strategy or to the budgets which the Executive has the power to adopt).

Who makes Key Decisions?

Under the Council's constitution, Key Decisions are made by:

- Cabinet Executive
- The Leader or Deputy Leader (in matters of urgency only)
- Individual officers acting under delegated powers. (it is rare for any decision delegated to an officer to be a Key Decision)

Are only Key Decisions published on the Plan?

The Council has a statutory obligation to publish Key Decisions in the Plan. However, the Council has voluntarily decided to list non-key Cabinet Executive and Council decisions as well. To clarify matters, Key Decisions will be identified on the Plan with a Yes, non-key decisions with a No.

What does the List tell me?

The List gives information about:

- Upcoming Key and Non-Key Decisions (identified by **Yes** or **No** next to them)
- Whether the decision will be made in public or private.
- When decisions are likely to be made.
- Who will make these decisions.
- Who you can contact for further information.

Who are the members of the Cabinet Executive?

The members of the Cabinet Executive and their areas of responsibility are:

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| • Cllr. Ben Taylor | Leader of the Council & Cabinet Executive | cllr.ben.taylor@blaby.gov.uk |
| • Cllr. Cheryl Cashmore | Deputy Leader and Finance, People & Transformation | cllr.cheryl.cashmore@blaby.gov.uk |
| • Cllr. Nick Chapman | Health, Community and Economic Development | cllr.nick.chapman@blaby.gov.uk |
| • Cllr. Susan Findlay | Homelessness, Housing & Community Safety | cllr.susan.findlay@blaby.gov.uk |
| • Cllr. Nigel Grundy | Neighbourhood Services & Assets | cllr.nigel.grundy@blaby.gov.uk |
| • Cllr. Mike Shirley | Planning, Strategic Growth and Environment | cllr..mike.shirley@blaby.gov.uk |

What is the role of Overview and Scrutiny?

The Council's Scrutiny Commission's role is to contribute to the development of Council policies, scrutinise decisions of the Cabinet Executive and hold them to account and to consider any matter affecting Blaby District or its citizens. Dates of these meetings can be found on the Council's website.

Who do I contact, and how?

Each entry on the Plan indicates the names of the people to contact about that item. They can be contacted via the switchboard on 0116 275 0555.

Request to view Background Papers

Should you wish to request copies or extracts of any documents listed under the column entitled 'Background Papers', for items which are considered to be Key Decisions, please contact Democratic Services at, Blaby District Council, Desford Road, Narborough, Leicestershire, LE19 2EP. Please note that copies or extracts of documents which contain information of a confidential or exempt nature cannot be disclosed to the public.

Submission of Additional Documents

Additional documents which are deemed relevant to a particular Key Decision item may be submitted to the Cabinet Executive for consideration. Copies of such documents may also be requested under the same process for requesting to view Background Papers.

Confidential and Exempt Information

This list may also include items to be considered which contain confidential or exempt information, but will not disclose any detail of a confidential or exempt nature. Such items will be identified with '(Exempt)' in the report title.

Report Title and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
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June 2026

<p><u>Annual Governance Statement 2025/26</u></p> <p>This report sets out the Annual Governance Statement for 2025/26. The Annual Governance Statement provides a review of the Council's governance arrangements that were in place for 2025/26 and also puts forward an assurance table and actions to further improve the Council's governance arrangements for 2026/27 for consideration and approval.</p>	<p>Delivering Good Governance in Local Government Framework – CIPFA/SOLACE 2016</p> <p>Delivering Good Governance in Local Government Guidance Notes for English Authorities CIPFA/SOLACE 2016</p> <p>Delivering Good Governance in Local Government Framework Addendum – CIPFA/SOLACE May 2025</p>	<p>Cabinet Executive</p>	<p>29 June 2026</p>	<p>No</p>	<p>19 June 2026</p> <p>Councillor Cheryl Cashmore</p> <p>Sarah Pennelli, Executive Director - S.151 Officer</p>	<p>Public</p>
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<u>Financial Performance 2025/26</u> This report sets out the details of the Council's financial performance against the General Fund revenue budget, Business Rates Retention, Council Tax and the Capital Programme for the year ended 31st March 2026.	None	Cabinet Executive	29 June 2026	Yes	19 June 2026 Councillor Cheryl Cashmore Sarah Pennelli, Executive Director - S.151 Officer	Public
<u>Appointments to Outside Bodies 2026/27</u> To consider and approve the appointments of Members to serve on Outside Bodies for 2026/27	None	Cabinet Executive	29 June 2026	No	19 June 2026 Councillor Ben Taylor Sandeep Tiensa, Senior Democratic Services & Scrutiny Officer	Public
<u>Increase in Resources to address legislative changes</u> To adequately resource legislative changes and resulting statutory duties within the Private Rented and general Housing sector.	None	Cabinet Executive	29 June 2026	Yes	19 June 2026 Councillor Ben Taylor Louisa Horton, Executive Director - Communities	Public
<u>Amendments to the Civil Penalties & Environmental Health Service & Community Safety Enforcement Policy</u> The new legislative requirements of the Renters Rights Act and associated amendments needed to the Civil Penalties and Enforcement Policies	Existing civil penalties and enforcement policy	Cabinet Executive	29 June 2026	Yes	19 June 2026 Councillor Mike Shirley Caroline Harbour, Assistant Director - Environmental Health, Housing & Community Services	Public

Report Title and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
<p><u>Treasury Management Outturn 2025/26</u></p> <p>The report reviews the Council's treasury management activities undertaken during the 2025/26 financial year and gives details of the prudential and treasury indicators for the same period.</p> <p>It also provides an update regarding the property fund investment.</p>	None	Cabinet Executive Council	29 June 2026 30 June 2026	No	19 June 2026 Councillor Cheryl Cashmore Sarah Pennelli, Executive Director - S.151 Officer	Public
<p><u>Proposed Draft Blaby Local Plan for Regulation 19 Publication</u></p> <p>The purpose of this report is to provide members with the draft Local Plan and to seek approval to formally go out for public consultation.</p>	None	Council	30 June 2026	No	19 June 2026 Councillor Mike Shirley Vicky Chapman, Development Strategy Manager	Public
<p><u>Leicester & Leicestershire Authorities - Statement of Common Ground relating to Strategic Warehousing Need and Apportionment</u></p> <p>The report seeks approval for Council to sign the Leicester and Leicestershire Authorities Statement of Common Ground, relating to Strategic Warehousing Need and Apportionment</p>	None	Council	30 June 2026	No	19 June 2026 Councillor Mike Shirley Vicky Chapman, Development Strategy Manager	Public

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<u>Disposal of Open Space Assets</u> The report seeks Council approval to dispose of open spaces to Braunstone Town Council in accordance with the Council's Parks and Open Spaces Strategy	None	Council	30 June 2026	No	19 June 2026 Councillor Nigel Grundy Paul Coates, Assistant Director - Neighbourhood Services	Public
<u>Modern Slavery Report 2026</u> Submission of annual statement to be approved	None	Council	30 June 2026	No	19 June 2026 Councillor Cheryl Cashmore Sally Dorans, Customer Insight, Experience and Engagement Service Manager	Public

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September 2026

<p><u>Quarter 1 Treasury Management Update 2026/27</u></p> <p>This report provides Members with an update on the Council's treasury activities for the quarter ended 30th June 2026, and the economic factors that have affected those activities.</p>	None	Cabinet Executive	14 September 2026	No	4 September 2026 Councillor Cheryl Cashmore Katie Hollis, Assistant Director - Finance	Public
<p><u>Quarter 1 Budget Review 2026/27</u></p> <p>This report provides Members with an overview of the financial performance against the revenue budget for the quarter ending 30th June 2026.</p>	None	Cabinet Executive	14 September 2026	Yes	4 September 2026 Councillor Cheryl Cashmore Joanne Davis, Accountancy Services Manager	Public
<p><u>Quarter 1 Capital Programme Review 2026/27</u></p> <p>This report provides Members an update on expenditure against the Capital Programme for the first quarter of 2026/27.</p>	None	Cabinet Executive Council	14 September 2026 22 September 2026	No	Cabinet: 4 September 2026 Council: 11 September 2026 Councillor Cheryl Cashmore Joanne Davis, Accountancy Services Manager	Public

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<u>Housing Strategy 2026 - 2031</u> Updated Housing Strategy following 2021 - 2026 edition	None	Council	22 September 2026	No	11 September 2026 Councillor Susan Findlay John Crane, Housing Strategy Team Leader	Public
<u>Constitutional Amendments</u> Amendment to Part 11 Contract Procedure Rules	None	Council	22 September 2026	No	11 September 2026 Councillor Ben Taylor Katie Hollis, Assistant Director - Finance	Public